



Criminal Background and Sex Offender Check Disclosure and Consent

Form Important: Please read carefully before signing.

Background:

KIPP DC is grateful for volunteers who can spend time with KIPP DC students, whether during the school day or chaperoning a field trip. In order to maintain a safe environment for students, staff, and our community, KIPP DC conducts criminal background and sexual offender checks of all applicants who seek to chaperone or volunteer at KIPP DC schools. These checks are obtained before any individual is approved to participate as a chaperone or volunteer at KIPP DC. Before any adverse action is taken, based in whole or in part on the information contained in the background check report, KIPP DC will provide you with a copy of the background check report, the name, address and telephone number of the reporting agency. At the end of this form, we also provide you with a summary of your rights under the Fair Credit Reporting Act . KIPP DC recognizes that a criminal record alone is not an indication of the value a chaperone or volunteer offers to our students.

KIPP DC contracts with HireRight, Inc., SentryLink, LLC and other consumer reporting agencies (CRA) to prepare the background check reports. You may request information about privacy practices and the nature and scope of the background checks by contacting the consumer reporting agency directly.

HireRight, Inc SentryLink, LLC

5151 California Avenue Maryland Trade Center 1
Irvine, CA 92617 7500 Greenway Center Drive
(800) 400-2761 Greenbelt, MD 20770
(301) 486-0862

Acknowledgements:

I have carefully read and understand this Disclosure and Consent Form and the attached summary of my rights under the Fair Credit Reporting Act. By signing below, I hereby authorize without reservation, the CRA contracted by KIPP DC to furnish a complete background check report. I agree that this form in original, faxed, photocopied or electronic, will be valid for any background reports that may be requested by or on behalf of KIPP DC. I further authorize ongoing procurement of additional background check reports at any time during my chaperone or volunteer work.

I hereby authorize and request, all of the following, without limitation, to disclose information about me to the KIPP DC contracted CRA and its agents: law enforcement and all other federal, state and local agencies, present or former employer, school, financial institutions, and division of motor vehicle or other persons or agencies having knowledge about me.

I hereby release and indemnify KIPP DC, its agents, the CRA and any person or entity that provides information pursuant to this authorization from any and all liability, costs, or damages resulting from any claim or lawsuit arising in connection with the information obtained in processing the background check report.

KIPP DC Headquarters

2600 Virginia Ave NW, Suite 900|Washington, D.C. 20037
(Tel.) 202.265.5477 | www.kippdc.org



By my signature below, I certify the information I provided on and in connection with this form is true, accurate and complete. I also consent to the preparation of background check reports by a consumer reporting agency such as HireRight, Inc., or SentryLink, LLC, and to the release of such background reports to KIPP DC for the purpose of assisting KIPP DC in making a determination as to my eligibility to be a chaperone or volunteer.

Student Last Name _____ First _____ Middle _____

Applicant Last Name _____ First _____ Middle _____

Applicant Signature _____ Date _____

IDENTIFYING INFORMATION FOR CONSUMER REPORTING AGENCY:

Last Name: _____ First Name: _____ Middle: _____

Other Names Used _____ Years Used _____

Date of Birth: _____ Gender _____

Social Security Number: _____ Daytime Phone Number: _____

Current Address: _____
Street/P. O. Box City State Zip Code Dates

Former Address: _____
Street/P. O. Box City State Zip Code Dates

E-mail Address: _____ Driver's License Number: _____ State of Issuance: _____

**** This information will be used only for background screening purposes and will be valid for one school year****

Para información en español, visite www.consumerfinance.gov/learnmore o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington DC 20552.



A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment - or to take another adverse action against you - must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identity theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.
- In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.consumerfinance.gov/learnmore for additional information.
- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need -- usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.consumerfinance.gov/learnmore.

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- **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.** Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-567-8688.
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.consumerfinance.gov/learnmore.